



# Assessment of Registered Environmentalists

“REnv”

香港注册环境师评核

Applicant Guide

申请人指南

2024年4月



## Eligibility of Application for REnv 香港注册环境师 申请资格

### 1) Working Experience 相关经验

You are MHKEnv with 10 years of experience or FHKEnv with 5 years of relevant work experience.

您是 MHKEnv 具有10年的 或 FHKEnv 具有5年的相关工作经验。

### 2) Indicators 指標

You must be able to demonstrate your responsibility for:

- Leadership skill
- Personnel management
- Resource management

您必須能夠展示已具備以下能力：

- 領導才能
- 人員管理
- 資源管理

### 3) Behaviours 行為

Through your advanced profile, you should be able to demonstrate how you can:

- Seek opportunities to develop industries and professions
- Advocate best practice standards
- Responsible for providing professional services
- Act in good faith and promote responsible business

通过你的高级简介，你应该能够演示如何：

- 寻求发展行业 and 专业的机会
- 倡导最佳实践标准
- 负责提供专业服务
- 诚信行事，促进负责的业务

### 4) Competencies 胜任能力

You must have the skills and/or ability to perform a variety of tasks or functions. REnv requires competency based not only on tasks or functions, but also on attitudes and behaviours. In addition to demonstrating professional competency in your field of work, you will also need to meet REnv's mandatory competencies.

您需要具备和展示在您工作领域的专业胜任能力外，您还需要达到 REnv 的强制胜任能力您必须具备执行各种任务或功能的技能和/或能力。REnv要求不仅基于任务或功能的能力，还基于态度和行为。除了在工作领域展示专业能力之外，您还需要符合REnv的强制性能力要求。



## Obligatory Competencies

### Personnel & Resource Management

By possessing strong personnel and resource management skills, professionals in the environmental division can optimize project outcomes, enhance team performance, and ensure the successful implementation of sustainable practices in engineering and surveying projects.

- 1) Leadership skills to effectively manage teams working on environmental projects.
- 2) Communication skills to coordinate with stakeholders, clients, and team members.
- 3) Budgeting and financial management skills to ensure efficient use of resources in environmental projects.
- 4) Time management and planning abilities to meet project deadlines and deliverables.
- 5) Conflict resolution and problem-solving skills to address personnel issues and project challenges effectively.

### Technical Knowledge

Demonstrating a strong understanding of environmental principles, regulations, and practices relevant to engineering and surveying disciplines.

### Environmental Assessment

Proficiency in conducting environmental impact assessments, developing environmental management plans, and implementing sustainable practices.

## 强制性能力要求

### 人员和资源管理

通过拥有强大的人员和资源管理技能，环境专业人员可以优化项目成果，提高团队绩效，并确保在工程和测量项目中成功实施可持续实践。

- 1) 有效管理环境项目团队的领导技能。
- 2) 与利益相关者、客户和团队成员协调的沟通技巧。
- 3) 预算编制和财务管理技能，以确保在环境项目中有效利用资源。
- 4) 时间管理和计划能力，以满足项目的最后期限和可交付成果。
- 5) 解决冲突和解决问题的技能，以有效解决人事问题和项目挑战。

### 技术知识

展示对与工程和测量学科相关的环境原则、法规和实践的深刻理解。

### 环境评估

熟练进行环境影响评估，制定环境管理计划，并实施可持续实践。



### Regulatory Compliance

Ensuring compliance with local and international environmental laws, regulations, and standards in project planning and execution.

### Sustainability Practices

Integrating sustainability considerations into engineering and surveying projects to minimize environmental impact and promote resource efficiency.

### Risk Management

Identifying and mitigating environmental risks associated with projects, such as pollution, waste management, and ecosystem protection.

### Ethical

Upholding professional integrity and honesty in all dealings.

- 1) Respecting environmental laws and regulations and promoting ethical behavior in environmental decision-making.
- 2) Ensuring transparency and accountability in environmental assessments and reporting.
- 3) Avoiding conflicts of interest and maintaining confidentiality in environmental projects.
- 4) Prioritizing the health and safety of individuals and communities affected by environmental projects.

### 法规遵从

确保在项目规划和执行中遵守当地和国际环境法律、法规和标准。

### 人员管理

人力资源理论包括: 应用人力资源技巧, 如何改善人力资源绩效, 有效的组织设计及沟通策略。

### 风险管理

识别和减轻与项目相关的环境风险, 如污染、废物管理和生态系统保护。

### 道德

在一切交往中维护专业的诚信和诚实。

- 1) 尊重环境法律法规, 并在环境决策中促进道德行为。
- 2) 确保环境评估和报告的透明度和问责制。
- 3) 避免利益冲突, 并在环境项目中保持保密性。
- 4) 优先考虑受环境项目影响的个人和社区的健康与安全。



## Application Procedures & Assessment 申请程序和评估

### 1) Prequalification 资格预审

Please fill in the "Annex 1" REnv resume template and submit to HKIOE by email for prequalification and wait for further notice for material submission of Professional Interview.

请填写“附件1”REnv 简历模板，并通过电子邮件发送至 HKIOE 进行资格预审，并等待进一步通知专业面试材料的提交。

### 2) Professional Interview Submission 面试材料提交

You must provide a competency-focused case study (4000-5000 Chinese characters / 2000-2500 English words). The case study must be based on a clear project related to technology or professional services. It is recommended that you choose a project where you have played a leading role in strategy, management, decision-making, problem-solving, and customer relationship management. The case should include the following specific information:

- Brief overview of key issues - describe the project and its objectives
- Description of your role/personal involvement - explain what you are responsible for and how you perform your responsibilities
- An overview of some problems encountered and your experience in solving problems - describe your approach to the project and how you can deliver
- A description of the results and their delivery, emphasizing your role - describe what you have achieved and explain the impact on your customers, employers, career, and future projects.

您必须提供一个侧重于能力的案例研究（中文4000-5000字/英文2000-2500）。该案例研究必须基于一个清晰的项目，并且是与技术或专业服务相关的。建议您选择您在战略、管理、决策和问题解决以及客户关系管理方面发挥主导作用的项目。案例应包括以下具体信息。

- 主要问题的简要概述 - 描述项目及其目标；
- 您的角色/个人参与描述 - 解释您负责的内容以及如何履行您的职责；
- 遇到的一些问题的概述以及解决问题的经验 - 述您对项目的方法以及如何交付；
- 结果及其交付的描述，强调您的角色 - 描述您取得的成就，并解释对客户、雇主、职业和未来项目的影响。



Please fill in the "Annex 2" Professional Interview Submission Form and email to HKIOE.

请填写“附件2”专业面试报表格，并通过电子邮件发送至 HKIOE。

### 3) CPD Records 持续专业进修记录

You must provide a record of at least 20 hours of Continuing Professional Development (CPD) completed in the past 12 months. CPD can be obtained from various sources, including attending conferences, meetings, or seminars, completing academic courses, or informal reading.

您必须提供过去12个月内完成的不少于20小时持续专业发展（CPD）记录。CPD可以从各种来源获得，包括参加会议、集会或研讨会、完成学术课程或非正式阅读。

### 4) Assessment Result 考核结果

Each applicant's entire assessment process, including: pre-qualification review, review of interview materials, arrangement of assessors for interviews, and the formal issuance of assessment results, is supervised by the expert committee of the association.

每位申请者的整个评估过程，包括：资格预审、面试材料审阅、安排考官进行面试、以及正式发布评估结果，都由学会的专家委员会全过程监督下进行。

If you have received a successful assessment result, you will be awarded the qualification of Registered Environmentalist in Hong Kong, "REnv".

如果您收到了成功通过考核结果，您将被授予香港注册环境师“REnv”资质。

If you are not successful, you will receive a fail report explaining why the assessors reached such a decision. Additionally, guidance will be provided so that you can prepare for future assessments. Moreover, you have the right to appeal, and we will forward it to our committee for further handling.

如果您未成功，将会收到一份失败报告，解释考核人员为何做出这样的决定。此外，我们将提供指导，以便您为未来的评估做好准备。另外，您有权提出上诉，我们将转交给我们的专家委员会进行进一步处理。